



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Jawaharlal Nehru Government Degree College Barwaha
• Name of the Head of the institution	Dr. Mangla Thakur
• Designation	Principal in Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07280222861
• Mobile no	9826513607
• Registered e-mail	jngdcbarnaac@gmail.com
• Alternate e-mail	hegcbadkhr@mp.gov.in
• Address	Jawaharlal Nehru Government Degree College, Narmada Road, Barwaha, Dist. Khargone, Madhya Pradesh 451115
• City/Town	Barwaha
• State/UT	Madhya Pradesh
• Pin Code	451115
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)																		
• Name of the Affiliating University	Devi Ahilya Vishwavidyalaya, Indore																		
• Name of the IQAC Coordinator	Dr. Ganesh Prasad Dawre																		
• Phone No.	07280222861																		
• Alternate phone No.	9300784493																		
• Mobile	9300784493																		
• IQAC e-mail address	gdcbar.iqac@gmail.com																		
• Alternate Email address	drgp.dawre@mp.gov.in																		
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://gdcbarwaha.com/documents/NAACDoc/1023.pdf">https://gdcbarwaha.com/documents/NAACDoc/1023.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gdcbarwaha.com/documents/NAACDoc/1015.pdf">https://gdcbarwaha.com/documents/NAACDoc/1015.pdf</a>																		
<b>5. Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C</td> <td>1.74</td> <td>2013</td> <td>08/07/2013</td> <td>07/07/2018</td> </tr> <tr> <td>Cycle 2</td> <td>C</td> <td>1.84</td> <td>2019</td> <td>09/09/2019</td> <td>08/09/2024</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C	1.74	2013	08/07/2013	07/07/2018	Cycle 2	C	1.84	2019	09/09/2019	08/09/2024
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<b>6. Date of Establishment of IQAC</b>	13/09/2013																		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Salary	State Government	1 April 2021 to 31 March 2022 (1 year)	47158128
Institutional 1	Other than salary	World Bank	1 April 2021 to 31 March 2022 (1 year)	216768
Institutional 1	Academic expenses (Other than salary)	Govt., UGC, PD	1 April 2021 to 31 March 2022 (1 year)	2149441
Institutional 1	Administrative and general expenses (Other than salary)	Govt., UGC, PD	1 April 2021 to 31 March 2022 (1 year)	290863
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>			<b>03</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>			<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>			<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			<b>No</b>	

<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>													
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>													
<p>Monitoring for successful implementation of the academic calendar. Green campus movement: Avoid using single-use plastic, encourage plantation, and motivate students and staff to use public or shared transport. Efforts toward the formation of an alumni association. Organize webinars, lectures, and various training programs for the holistic development of students. To arrange visits for students to the industries and historical places under the world bank.</p>													
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>													
<table border="1"> <thead> <tr> <th data-bbox="76 719 780 797">Plan of Action</th> <th data-bbox="780 719 1476 797">Achievements/Outcomes</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 797 780 1077"> <p>To organize webinars, lectures, visits and career counseling programs</p> </td> <td data-bbox="780 797 1476 1077"> <p>Webinars (including national webinar on NEP 2020), invited talks, lectures, career counseling programs and industrial and historic tours have been successfully organized</p> </td> </tr> <tr> <td data-bbox="76 1077 780 1229"> <p>Training for students</p> </td> <td data-bbox="780 1077 1476 1229"> <p>Self-defence, beauty parlor and computer training have been organized for students</p> </td> </tr> <tr> <td data-bbox="76 1229 780 1464"> <p>Environment awareness and green campus</p> </td> <td data-bbox="780 1229 1476 1464"> <p>Celebration of wildlife conservation week, plantation activities, clean campus drive and celebration of biodiversity day</p> </td> </tr> <tr> <td data-bbox="76 1464 780 1617"> <p>Health activities</p> </td> <td data-bbox="780 1464 1476 1617"> <p>Lecture on health and hygiene for girls, blood test and blood donation camp has been organized</p> </td> </tr> <tr> <td data-bbox="76 1617 780 1897"> <p>Social awareness and responsibility</p> </td> <td data-bbox="780 1617 1476 1897"> <p>Programs on de-addiction, cyber crime and phishing, traffic rules, COVID-19 awareness, pulse polio abhiyaan, social activities by NSS and NCC students</p> </td> </tr> </tbody> </table>	Plan of Action	Achievements/Outcomes	<p>To organize webinars, lectures, visits and career counseling programs</p>	<p>Webinars (including national webinar on NEP 2020), invited talks, lectures, career counseling programs and industrial and historic tours have been successfully organized</p>	<p>Training for students</p>	<p>Self-defence, beauty parlor and computer training have been organized for students</p>	<p>Environment awareness and green campus</p>	<p>Celebration of wildlife conservation week, plantation activities, clean campus drive and celebration of biodiversity day</p>	<p>Health activities</p>	<p>Lecture on health and hygiene for girls, blood test and blood donation camp has been organized</p>	<p>Social awareness and responsibility</p>	<p>Programs on de-addiction, cyber crime and phishing, traffic rules, COVID-19 awareness, pulse polio abhiyaan, social activities by NSS and NCC students</p>	
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<b>13. Whether the AQAR was placed before statutory body?</b>	<p>Yes</p>												
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>													

Name	Date of meeting(s)
Principal	21/12/2022
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-22	30/12/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>The college is running courses in arts, commerce and science discipline. The college is offering interdisciplinary subject choices as open elective courses under NEP-2020. Various interdisciplinary subjects viz., Banking and insurance, Business economics, Chemistry in everyday life, Nursery management, Structure of Indian economy, Constitutional history of India, Matrices, geometry, and vector algebra, Non-conventional energy sources, Human diseases, Introduction to sociology, Indian national movement and Data analytics and visualization through spreadsheets are offered to the students from all the disciplines.</p>	
<b>16. Academic bank of credits (ABC):</b>	
Academic Bank of Credits will be created and maintained at the institution level	
<b>17. Skill development:</b>	
<p>Electronic technology, horticulture, salesmanship, office procedure and practices, and personality development are offered as vocational courses for developing soft skills in students. The college conducted various training programs viz. beauty parlor, computer fundamentals, and self-defense under the world bank project, to develop the skills and self-confidence in students.</p>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
NIL	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<p>The open elective and vocational courses and the theme of training programs, projects, and internships are designed with the view to achieving productive outcomes from these learnings.</p>	

**20.Distance education/online education:**

The college has signed MOU with MP BHOJ Open university and offered the following courses under distant mode :

BA, BSc (Bio), BCom, MCom, MA, Diploma in management, Diploma in "Ramcharitmanas se Samajik Vikas", Certificate in human rights and certificate in rural development

**Extended Profile****1.Programme**

1.1	268
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	2007
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	515
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	602
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1	17
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	22
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	2657072
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Institute is affiliated with Devi Ahilya Vishwavidyalaya, Indore, Madhya Pradesh. The institute obeys the rules and regulations decided by Devi Ahilya Vishwavidyalaya Indore &amp; Department of Higher Education, Bhopal, Madhya Pradesh. Institute is running 7 UG and 4 PG programs in arts, science, and commerce. According to the NEP2020 in Choice Based Credit System (CBCS) 12 Open Elective Subjects, 05 Vocational Courses, and Project/Field Works/Community Services/Internships are available for First Year Students at the Undergraduate level.</p>	

Timetables of all the faculties have been prepared and IQAC monitors the strict implementation of the same. Time table is displayed on the college website, and notice board and also shared among the Whatsapp groups of the students.

The institute has well-qualified, dedicated, and experienced faculty members that confirm the timely completion of the syllabus. Regular feedback from the students was taken in and out of the class and effective steps for the improvement of teaching and learning were followed.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gdcbarwaha.com/">https://gdcbarwaha.com/</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institute strictly followed the academic calendar 2021-22 provided by the higher education department, Bhopal (M.P.). Classes of theory and practical are designed so as to complete the syllabus on time so that students get ample time for the preparation of their exams as scheduled in the academic calendar.

IQAC chalk out the plans according to the academic calendar for organizing various programs like student induction program, guest lectures, educational and industrial tours, co-curricular activities viz., a celebration of national days, projects, internships, and training programs, and extracurricular activities such as extension activities, sports, youth fest, and annual gathering.

A Continuous Comprehensive Evaluation (CCE) is introduced by the Devi Ahilya Vishwavidyalaya Indore and the Department of Higher Education, Bhopal for monitoring the continuous learning of the students. It is an internal examination and evaluation process to uplift the quality and learning ability of students. The CCEs include different activities like assignments, group discussions, classroom presentations, quizzes, tests, and small projects. These CCEs helped the students to prepare and confidently face the final examinations.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**

**for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The co-education system offered by the institute served as the first class of equality, for boys and girls to have equal rights and opportunities in all areas. IQAC ensured various programs to address the issues related to gender sensitization, human values, and environmental awareness and responsibility. The Ethics to be followed by students are displayed on the college campus as a code of conduct for students. Programs related to social awareness have also been conducted by NSS and NCC units in which active participation of the students was noticed. Students were regularly made aware of anti-ragging, emergency helpline numbers, laws on domestic violence, cyber crimes, and girls' safety. Talks were organized with boys to develop consciousness towards the safety of their fellow girl students as well as other females. The Swami Vivekanand Career Cell, looking after training, placement, and development of entrepreneurial skills organizes lectures, workshops, and placement drives to develop professional etiquette in the students. Students also learn various topics from the subjects

included in their curriculum viz., personality development, environmental studies, yoga, entrepreneurship, nonconventional energy resources, electronic technology, introduction to sociology, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

811

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="https://gdcbarwaha.com/documents/NAACDoc/1016.pdf">https://gdcbarwaha.com/documents/NAACDoc/1016.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://gdcbarwaha.com/documents/NAACDoc/1016.pdf">https://gdcbarwaha.com/documents/NAACDoc/1016.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>841</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,</b>	

**Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

723

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Corrected assignments and answer scripts are shared with each student and discussed to enable students to recognize their problem areas and improve. Training and Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, and Personality Development programs are organized to enhance the employability of the students. Students enrolled in the institute are identified as slow and advanced learners based on their responses in the classroom as well as their performance in the Unit test, and internal examinations.

The following activities are performed for slow learners: 1. Individual counseling. 2. Extra notes. 3. Internal examination process. 4. Encouragement to participate in NSS, Sports, and academic activities. 5. Extra library books.

Advance learners: 1. Advance notes 2. Participative learning sessions 3. Experimental learning sessions i.e., Industrial Tour 4. Projects.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2007	26

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute practices a teaching methodology that focuses on imparting education through a student-centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active respondents. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in the classroom and institutional activities so that they can absorb and grasp information at their own pace.

Feedback for the Course and teachers, given by students at the end of each session provides an opportunity to identify any lacunae which can then be addressed.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Industrial Visits, Field Work, and Projects are some of the means utilized by the Departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments and classroom presentations are required for the students and need to be done individually by researching the given topic so as to enhance confidence, develop writing skills, and hone style, apart from inculcating an interest in research activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT-enabled teaching in addition to traditional classroom education. Subsequent efforts are taken by the institute to provide an e-learning atmosphere in the classroom:

1. In addition to the chalk and talk method of teaching, the faculty members are using IT-enabled learning tools such as PPT, Video clippings, Audio systems, and online sources, to expose the students to advanced knowledge and practical learning.
2. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of presentations, seminars, debates, group discussions, assignments, quizzes/tests/viva, and laboratory work.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

03

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

253

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.



Write description within 200 words.

In terms of frequency and diversity, the college has a strong and transparent evaluation mechanism. The system of internal assessment is presented to the students well in advance in order to guarantee transparency in internal assessment. Meetings of the faculties are held by the principal who commands them to make sure the evaluation procedure is carried out properly. Entry-level admissions are granted only on the basis of merit, and the lists of merit students are posted on the notice board. Students who are accepted for the relevant course are continually evaluated at the college level using a variety of evaluation mechanisms.

Group discussions, unit tests, assignment submissions, field trips, and seminar presentations all serve as means of continuous evaluation. Unit tests are taken on a regular basis as per the academic calendar.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-organized mechanism for the Redressal of examination-related grievances. The student can approach the Teachers, College Examination Officer, and Principal to redress the examination-related grievance as per the requirement and jurisdiction of the grievance. The internal examination committee itself looks after the complaints or grievances related to the examination. The principal in charge of the faculty keeps an eye on the overall procedure by conducting periodic meetings with the internal examination committee. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning Outcomes of the Programs and Courses are observed and measured periodically. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Council Meeting. Hard copies of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NIL</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through the completion of the syllabus, continuous evaluation (internal evaluation), and results.

At the Departmental level, the Heads of the Department and the teachers who are engaged in any class strive to complete the courses on time and in some cases, extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students' participation in the class. Continuous evaluation is done through tests, quizzes, written assignments, oral presentations, fieldwork, and so on. The end-semester examination of every course is based on a written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

The attainment of program outcomes is measured through students' progress to higher studies and their placement in companies and institutions.

The Institute has also utilized the student satisfaction survey developed by NAAC (for conducting it during the assessment and

accreditation process). Institute used this to seek feedback on its own, for measuring the attainment level of course, and program outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NIL</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

602

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">NIL</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcbarwaha.com/documents/NAACDoc/1022.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NIL</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a Career cell (Swami Vivekanand Career Cell) that helps the students to refine their personality and organize lectures

for the preparation of competitive examinations, time management, and workshops for them. Various training programs have also been organized for the students to develop entrepreneurial skills under the fundings recieved from world bank project.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="#">NIL</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during

the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students were encouraged to participate in various activities of national and social concern. Students actively participate in the celebration of days of national importance, rallies, and awareness programs, and visit nearby localities.

College organized programs on Woman safety and COVID-19 awareness rally, world earth day, awareness on cyber attacks and phishing, plantation program at college and godgram, training on self-defense for girls, AIDS awareness, blood donation, and blood test campaigns.

Ms. Deepmala Sharma (a student of MSW) has been awarded by the CM of Madhya Pradesh for her social activities at the Yuva Samvad program, in Bhopal.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

235

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

02



File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Jawaharlal Nehru Government Degree College, Barwaha has adequate infrastructure for teaching -Learning.

1. There are 11 classrooms in the institute.
2. There are Laboratories such as Physics Lab, Chemistry Lab, Zoology Lab, and Botany Lab.
3. There are 2 ICT-enabled classrooms with a Computer set, Projector, screen, and sound system, out of these one room is equipped with an LCD and camera for virtual meetings.
4. There is a total of 52 computers in the institute that are being used by students for learning and practice, office work, IQAC, and the science department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college has adequate facilities for Co-curricular and

sports activities.

- The college has a big ground of about 20 acres available for sports and cultural activities.
- There is a well-managed sports department with sports equipment for indoor and outdoor games.
- There is a cricket pitch made for net practice, where interested students can do their net practice.
- The sports department has set up an indoor GYM and yoga for the physical fitness of students and staff.
- Cultural activities organized by the NSS and Yuva Utsav committees. Debate, quizzes, Dance, Dramas, Poster making, Essay writing, and many more programs are organized from time to time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has purchased SOUL software that has been upgraded to SOUL 3.0 for the automation of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">NIL</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

395555

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

34

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The College has two ICT-enabled rooms.The rooms have audio-video facilities with an internet connection.
- User-Friendly online Admission procedure through the e-Praveshportal of MP online under MP Govt. has been used successfully.
- The college is well equipped with computers and printers for easy functioning.
- CCTV cameras have been installed and are in working condition.
- Salary and TA-DA billing is well maintained through the IFMIS portal of the MP Higher Education Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

##### 4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

290863

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The funds received by the college for maintenance of sports, library, laboratory, and other physical and academic purposes are timely utilized for the upliftment and proper functioning of all the facilities. Institute aimed at providing the best possible, means for the holistic development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1337

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<a href="#">NIL</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

120

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

1. In the year 2021-22 students of the institute participated in various co-curricular and extracurricular activities including rallies, nukkad nataks, and awareness programs. Students of

NSS and NCC actively participated in camps and parade training respectively.

2. Ms. Vaishali Kariya volunteer of NSS from the institute has participated in NSS national camp organized at Mumbai university from 22/05/2022 to 28/05/2022.
3. Students of BSc celebrated National Science day, they prepare and displayed their science models and projects, and actively participated in science quizzes.
4. Ms. Deepmala Sharma, a student of MSW has been giving her services as a para legal volunteer in Barwaha civil court.
5. Students of NCC actively participated in CATC, ATC, tracking, and army attachment camps at the state and national levels.
6. Mr. Ajay Patel a student from BSc has been nominated as a student representative in the institutional NAAC team.
7. No guidelines by the Higher education Department Government of Madhya Pradesh Bhopal to establish the student council in the Institute.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Constitution and registration of alumni association is under process.**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the college have been designed in Hindi, English, and regional language and have been displayed in the college along with the logo.

**Vision:** Become a pioneering institute of higher education by acquiring, promoting, and spreading knowledge with insight development for a morally sound and environmentally sustainable society through quality education.

**Mission:** Encourage holistic development of students by providing them with a multifaceted education and involving them in local and national activities. Enhance the knowledge, skills, and moral values of the students, helping them to become educated, capable and aware individuals so that they can achieve their goals. The institution's goal is consistent with the concept of "Uttisthat Jagrat Prapya Varannibodhat".

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute formed committees for various works like construction and renovation, purchasing, examination, Scholarship programs, admission, etc. The in charge of three faculties arts, commerce, and science is a sign of decentralization of power. Two practices of decentralization and participative management are as under.

(1)Administrative officer - The principal of the institute appointed an administrative officer for the institute's internal work and management for the academic year 2021-22. Dr. Arvind Shrivastava, a senior professor, and head, of political science appointed as an administrative officer of the institute to work for all-around development of the institution. On the behalf of the principal, the administrative officer monitors the teaching, examination, construction, renovation, library, cultural programs, NCC, and NSS activities.

(2) E Pravesh-Principal established a special committee for e-Pravesh for all the undergraduate and PG classes as per the guidelines of higher education, Bhopal (M.P.). Dr. Arvind Shrivastava professor appointed as head of the committee. Prof R. K. Achat, Dr. Gagandeep Kour Reen, Dr. Neetu Parsai, and Prof. Neeraj Choudhary were appointed as nodal officers for e-Pravesh. After admission, a team of academic staff is appointed for document verification at the institute level.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college received funds under the world bank project Madhya

Pradesh Higher Education Quality Improvement Project for seminars, webinars, training programs, and industrial and historical tours for the students. The college received furniture and laboratory instruments for the improvement of academic and practical facilities.

1-Admission of Students -We are conducting an Online Admission process (e-Pravesh portal) as per the guidance Department of Higher Education, (M.P.).

2- Industrial and historic visits- Tours were organized for the students to the Nimrani Industrial area that covered modern dairy, mega food park, and Handloom saree unit Maheshwar, Burhanpur sugar Industry, historical aseergarh fort, and other historical places.

3-Examination and Evaluation -The examination is conducted as per university programs. The valuation of answer books is also done by faculty members as per university norms.

4- Teaching and Learning- The faculties use to do new experiments for effective teaching and learning. Regular feedback on teaching is received and analyzed. The curriculum and syllabus prescribed by the Department of Higher Education, Bhopal, and Devi Ahilya University Indore are followed.

6-Library, ICT, and Physical infrastructure.- The Library is regularly updated with books, journals, and reference books and is also equipped with soul software for library automation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the constitution of various committees, regular appointments, and service rules the institution followed the guidelines received from the UGC, affiliating university, and Department of Higher Education, M.P.

**Administrative setup of the Institute as per the additional attachment.**

**Appointment and service rules and procedures-** In this Institute B.Sc. (computer science), BA and BCom (computer applications), and Master of Social Work (MSW) are being run by Janbhagidari Samiti. Four faculties are appointed by the Janbhagidari Samiti as per the requirement of the department of higher education.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the institution webpage	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<b>No File Uploaded</b>
Screen shots of user inter faces	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### **6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

**The institution has a satisfactory welfare mechanism for teaching and non-teaching staff as per the rules of the government of MP, Department of Higher Education, Bhopal. There are a few schemes to support the staff in times of need, like GPF advance payment, GPF Part final payment, special maternity leave, paternity leave, medical leave, earned leave, casual leave, etc. as per norms these government of the Madhya Pradesh Department of Higher education,**

Bhopal. The following schemes are also available for teaching and nonteaching members of staff.

1. GPF Loan, GPF advance, GPF part final facility.

2. Group Insurance Schemes

4. Medical Leave, Earned Leave, Casual leave, etc.

5. Anukampa Niyukti

6. Moreover college encourages teaching and non-teaching staff to participate in the courses and training programs to improve their knowledge and skills.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute is a Government College hence the final appraisal is done by the Department of Higher Education, Govt. of MP. The Annual Confidential Report (ACR) is based on the API system in which marks are allotted for teaching, research work, publications papers extracurricular activities, social activities innovative procedures adopted, etc. IQAC coordinator scrutinizes these forms and after a



general appraisal, the principal forwards these forms to the Higher authorities. The Head of Departments is responsible for the performance appraisal of the non-teaching staff of their departments. To ensure good performance at the Institute level continuous appraisal is done by the Principal, IQAC, and heads of the 3 faculties who are the senior professors of the respective faculties. For non-teaching staff, UGC regulated career advancement scheme is not applicable. They are subject to promotion in their respective fields after a period of service not less than 10 years. They may, however, appear for exams conducted by the state government, Madhya Pradesh from time to time and be subject to an immediate promotion if they qualify in the examinations.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The mechanism for the audit is as per the directions and guidelines of the UGC and the Department of Higher Education of MP. The institute has a committee for internal audits established by the principal. They regularly check the government account books, UGC account books, Janbhagidari account books, and PD account books. So the problems of financial matters solve immediately. The income and expenditure of different sources are regularly audited. the income and expenditure of Janbhagidari Samiti and UGC are also audited every year by the Chartered Accountant of Khargone. Apart from it, there is a provision for an external audit in which an audit team from the Department of Higher Education visits the institute. The team monitors the purchase and expenses incurred from funds generated through students fee, UGC grants, and Contingency.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The Institute sends the proposal for additional grants to the UGC regional office in Bhopal, the Department of Higher Education, Bhopal, and RUSA for getting grants for the construction, repairs, and renovation of the institute building and premises. Janbhagidari Committee collects fees from students for the development of the Institute. There is an efficient mechanism for the effective use of financial resources since the transaction has become online, and the government issues a global budget through which funds can be utilized under different heads. For all the student benefit schemes like the different scholarships, gaon ki Beti Yojna, Vikramaditya Yojna, and other welfare schemes demands are made directly through the global budget, and the amount is transferred directly to the Bank Account of the student. This direct transfer resulted in more efficient working and transparency in all financial matters. There are various committees constituted in the institute which effectively monitor the perfect use of available funds. The amalgamated fund committee, purchase committee, Janbhagidari Samitee along with the UGC committee disburse and utilize the grant received from UGC and the government for the development of institutional resources and better facilities for the students.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established the Internal Quality Assurance Cell. The benchmarks for major areas of the institute viz., academic and administrative activities have been decided and steps are taken to achieve them. IQAC has taken quality improvement initiatives in the areas like policy implementation, teaching-learning, internal examination and evaluation, research and development, cleanliness, plantation, and green campus.

Improvement in the academic and infrastructural quality of the institution-

1. UGC and university circulars pertaining to research are circulated to faculty members.
2. Adequate infrastructure support such as the library, laboratory, and computer facility with internet provided by the institute.
3. Induction programs for students, training programs, workshops, seminars/webinars, talks, special lectures, and tours are organized.
4. Teachers are encouraged to pursue their Ph.D. research work.
5. Support and motivation were given to the faculty to take up a minor research project
6. Emphasizing faculty members to publish research papers in reputed journals.
7. Faculty members are encouraged to participate in national seminars.
9. Dr. S.S Rawat, (Commerce faculty) of the college has been awarded a Ph.D. by Devi Ahilya University, Indore on 31-5-2022.

10. To ensure the activeness of career cell, anti-ragging cell, NSS, and NCC units.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that include the principal, teacher representatives, an administrative officer, one nominee each from local society, students, and alumni. The minutes of the meeting and the action taken have been uploaded.

IQAC has taken many steps in improving the ICT facilities to enhance the teaching-learning process. IQAC continuously monitors the maintenance of a virtual classroom and seminar hall in the college. The IQAC keeps on reviewing that the facilities provided by its initiatives are being utilized properly for the general improvement of the teaching-learning process. Our Institute has a total number of 52 computers and 02 laptops. The computers are being used by the students in the computer laboratory, for office work, physics, chemistry, zoology, and botany departments, and the library. Institute has installed CCTV Cameras for monitoring day-to-day activities. To record and maintain the attendance of faculty, and students Bio-metric machines are being installed in the college. We have VPN Connection, Swan Connection, and BSNL Connection. The college is now operational in the new building with 11 classrooms, 02 ICT-enabled rooms, 01 Principal room, 01 Examination room, 01 staff room, 01 room for RUSA/World Bank/IQAC, and 01 room for an office.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

C. Any 2 of the above

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality initiatives  
with other institution(s) Participation in NIRF  
any other quality audit recognized by state,  
national or international agencies (ISO  
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NIL</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following are some of the programs conducted by the college for women's safety, gender equity, and sensitization in the session 2021-22.

1. Awareness rally on women's safety and positive attitude towards them on 29-11-2021.
2. Self-defense training program for girls in December 2021.
3. Program by CISF on awareness and solutions against social evils related to women.
4. Celebration of woman day on 8/3/2022.
5. Students of NSS and NCC spread the message of respect and equality for women in society through street shows and rallies.
6. Woman cell (Internal Complaints Committee) has also been set up in the college, which looks after the complaints related to woman's issues if received.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NIL</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Girls common room, installation of CCTV, sanitary pad vending machine, counselling for girls safety</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<b>Under the SwachBharat Abhiyaan of the central government of India, the vehicle of Nagar Palika Barwaha collects solid waste from the institution. The proper drainage system is available in the college for the disposal of liquid wastewater from the washrooms and special care is taken to avoid its stagnation anywhere in the college.</b>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<b>No File Uploaded</b>
<b>7.1.4 - Water conservation facilities available</b>	<b>C. Any 2 of the above</b>

**in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The following programs have been organized by the institution:**

**1. Communal and socioeconomic harmony: constitution day on 26-11-2021, pledge on national unity day 31-10-2021, program on human rights day on 10-12-2021, a celebration of Independence Day,**



Republic Day, and Mahatma Gandhi Jayanti, program on deaddiction and prevention from cybercrime and phishing.

2. For cultural and regional activities: a lecture on regional freedom fighters, youth festival, Madhya Pradesh foundation day, an annual gathering, and programs on Azadi ka Amrut Mahotsav.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

On 26 November constitution day is celebrated to make citizens realize their values, rights, duties, and responsibilities in which they are given information about rights and duties towards society and nation. Also, Human Rights Day, child rights day, and voter awareness programs are conducted in order to make them aware of human rights and duties toward society and the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">Celebration of Constituion day, human rights day, child rights day, program on voter awareness</a>
Any other relevant information	<a href="#">NIL</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organized programs on days of national and international importance like Gandhi Jayanti, Netaji Subhash Chandra Bose Jayanti, National Science day, International Woman's day, NSS/ NCC day, Wildlife conservation week, Biodiversity day, National Sports day, World AIDS day, World Earth day, Independence day, Republic day, and World Human Rights day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college has adopted the following best practices:

**1. Social Welfare Activities:** College has adopted two villages Navghatkhedhi and Pilimitti, Barwaha under the Godgram program of the State Government. College staff and students use to visit these places to perform the socio-economic survey, awareness rallies, and programs on cleanliness, health, and hygiene. Every year NSS unit organizes a 7 days camp at different nearby villages and performs different activities to make people aware of the govt. schemes, their rights, duties, awareness about women's safety, girls'

education, gender equality, nutrition, health, and hygiene.

2. Clean and Green Campus: To promote greenery and maintain the cleanliness of the campus and building college has appointed one gardener and sweeper from outsourcing. NSS and NCC students regularly participated in cleanliness programs organized at institution and nearby areas. Plantation and a good garden is our priority for a clean and green campus. The institution has three densely planted lush green gardens with some medicinal plants

File Description	Documents
Best practices in the Institutional website	<a href="#">NIL</a>
Any other relevant information	<a href="#">NIL</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The sports activities of the college are benefited from its rural location as the students from rural backgrounds are much interested in sports activities. Dr. Dinesh Kaithwas is working as a diligent sports officer who continuously works for the upliftment of sports activities and added it to one of the priorities and thrust areas of the institution. The college has a big ground of about 20 acres available for sports activities. The sports department has an indoor gym, yoga, and indoor games facilities. The sports department has its separate building and celebrates national sports day every year for igniting the sports spirit in the students. As a result of the motivation received by the students with better facilities, our scholars participated in various sports activities at the college level like cricket, kabaddi, chess, and athletics. Many of our students have represented the college at the district, division, and state levels. Three students represented the college in the university cricket team in an inter-university sports competition. The active participation of the students in sports activities and their achievements motivated the institute to develop a well-facilitated cricket ground, basketball/volleyball court, and open gym for the physical fitness of the students and staff.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

1. Strict adherence to academic calendar and timetables.
2. Academic excellence activities:- Lectures from academic experts, motivational speakers, entrepreneurial training programs, and career counseling programs
3. Educational and industrial tours
4. Sports activities: To develop a cricket ground, and open gym, and to increase the sports facilities
5. Research and Development support activities: subscription to journals, and research publications and organizing a national seminar/ webinar
5. Gender sensitization programs involving girls and boys students
6. Environment awareness and green campus: Maintenance of gardens, development of one more garden, clean campus, setup of vermicompost unit, and installation of solar cell panels.
7. Health and social welfare activities
8. To begin add-on courses for the students along with special classes for competitive examinations.